EYEBEAM

Rapid Response Project Manager

Job Description

Eyebeam is seeking a Project Manager to help with their recently launched open call, Rapid Response for a Better Digital Future, to unlock artists' potential at a moment when their voices are needed more than ever to build a better digital world.

This position will be responsible for supporting participating artists in the program by assisting in stewardship of participating artists' ideas and projects, aiding in identifying and securing collaborations, documentation of the program as a whole as well as the work of participating artists, and ensuring feasibility of artists' outcomes.

Eyebeam is a values-driven organization that supports its staff to grow and prosper in their roles. This also includes opportunities for professional development, flexible working environments, and access to their networks and artists and collaborators. Eyebeam values accessibility and inclusion in the workplace and in our programs, and encourages applicants to make access requests during this recruitment process and throughout the role. They provide paid leave and refresh days for this role ensuring staff feel supported and can find time to rest.

Reporting to: Executive Director
Working with: Manager of Programs and Inclusion

POSITION RESPONSIBILITIES & DUTIES:

- In collaboration with participating artists, develop plans of action, from inception to execution, to help ensure participating artists' goals are met.

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- Coordinate dialogue and progress updates for all 27 participating artists with Eyebeam staff and key stakeholders.
- Provide advice on feasibility of projects and support the development of collaborations for the participating artists.
- Prepare artists for public presentations including coaching and presentation development.
- Support event planning and delivery as needed.
- Coordinate program evaluation with external evaluators.
- Plan documentation of the projects in coordination with Communications and Programs teams and external contractors.
- Assist Executive Director on reporting to funding bodies on the progress of projects as needed.

Key performance indicators:

- Ensure program participants have high-quality support for their projects and connection to people and resources they need, in collaboration with programs staff.
- Help program participants identify and realize measures of success.

Requirements:

- 3-5 years' experience in managing arts program, specifically in the media arts or technology field
- Demonstrated history of working directly with artists
- Self-starter who can work independently and in various working groups, and is comfortable and experienced working remotely
- Arts, media, communications, or equivalent experience or education in a related field
- Excellent interpersonal skills, including the ability to work with diverse groups of people
- Experience providing goal-based and outcome-oriented coaching

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Preferred skills and experience:

- Knowledge, training, and experience in creative development and usage of technology.
- Demonstrated expertise in project management and its successful public implementation
- Strong writing skills in published media (i.e., magazines, books, journals, online, etc)

Compensation:

This is a part time 3 days a week role, the compensation will be $28 per hour for 10 months. This role is also eligible for commuter benefits, paid leave, sick days, unlimited refresh days, and all paid public holidays.

Please note this role is completely remote. Eyebeam is currently re-assessing work practices, but this role can be remote for its duration.

To Apply:

Send resume and cover letter to work@eyebeam.org.

We will accept and review applications on a rolling basis until May 30, 2020. Please write "Project Manager" in the subject line.

Eyebeam is an equal opportunity employer

Eyebeam aims to create a hub for conversation and practice-sharing that is aware and responsive to systemic inequities and invests in the meaningful inclusion of historically marginalized groups and voices. Eyebeam is committed to and values diversity in its organization staff and programming as defined by gender, race, ethnicity, disability-status, age, veteran status, sexual orientation, immigrant status, and socioeconomic status. With a history rooted in innovation and collaboration Eyebeam's programs are grounded in artist

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community dialogue. Eyebeam supports the meaningful access to technology for everyone.

About Eyebeam

Technology's effect on our future is always changing and difficult to understand. Through exploratory process and emotionally compelling output, Eyebeam believes that artists can help us visualize and realize a more equitable future. Eyebeam provides both space and support for a community of diverse, justice-driven artists. Our annual residency program, highly engaged community of alumni, advanced tools and resources, and shows and events help our artists bring their work to life and out into the world.

Eyebeam enables people to think creatively and critically about technology's effect on society, with the mission of revealing new paths toward a more just future for all.

About Rapid Response For A Better Digital Future:

April 21, 2020 - May 30, 2020

Eyebeam is acting immediately to invigorate artistic creation of digital futures at this moment of systemic collapse. As economies and everyday routines are disrupted around the world, Eyebeam is taking action to support artists who are imagining a more humane digital realm. We aim to help artists who will create new ways of interacting through the internet, new ways of engaging with each other, and more equitable relationships for sustainable arts practices and creative economies. It is based on the fundamental notion that radical imagination, led by artists, is a key step in building for the long term. The guiding question for this call is: how do we begin to exit surveillance capitalism as the dominating form of digital life and what can replace it?

We're asking artists to generate ideas and actionable projects that enact solutions for rebuilding digital systems, and improving the overlap and interplay between them and lived, social experience. For the first time in

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Eyebeam's 20 year history, we are pausing our flagship Residency program. Instead we're launching a new program, Rapid Response for A Better Digital Future. Grounded in the belief that artists have the most impactful and culture-shaping ideas, this initiative is intended to support projects that are most responsive and potentially groundbreaking in building a better digital world. We aim to fuel new means for creating space for deep contemplation and imagination, asking not only what can be built for tomorrow, but what should be built for a sustainable and thriving next 10 or 20 years.

Process

Rapid Response for A Better Digital Future will unfold in two phases. In Phase 1, the planning/idea stage, a minimum of 27 $5,000 grants will be made available for top applications, gathered through a free open call, open from April 21 until May 30, which includes two additional artists by nomination from the Open Call Advisory, in partnership with La Becque and Swissnex | Boston.

In Phase 2, the project/development phase, a minimum of five artists, selected from the initial group will be selected to participate and be awarded up to an additional $25,000 to build their ideas into actionable projects, based on their potential for real-world impact.

The participants in Phase 1 will form an active cohort of practitioners, encouraged to collaborate between phases. Regular and robust virtual communication, expert consultation, skill sharing, and group critique and conversation will be provided to all of the supported artists, facilitated by Eyebeam.

We will prioritize work that addresses this through the following, interrelated, lenses:

- New, online public spheres
- Ethical or values-driven technology
- Health and well-being

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- Development of public policy
- Creating space for imagination
- Individual autonomy, borders, and immigration
- New and necessary skills for artists
- Democratic engagement and fortification
- Impacts of Covid-19
- Increasing accessibility of online platforms
- Artificial and natural intelligence